

SCRUTINY COMMITTEE

Monday, 19th March, 2018
6.30 pm





SCRUTINY COMMITTEE

BURNLEY TOWN HALL

Monday, 19th March, 2018 at 6.30 pm

Members are reminded that if they have detailed questions on individual reports, they are advised to contact the report authors in advance of the meeting.

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item or any matter falling within the remit of the committee.

Notice in writing of the subject matter must be given to the Head of Governance, Law & Regulation by 5.00pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall or the Contact Centre, Parker Lane, Burnley. Forms are also available on the Council's website www.burnley.gov.uk/meetings.

AGENDA

1) *Apologies*

To receive any apologies for absence.

2) *Minutes*

5 - 10

To approve as a correct record the minutes of the previous meeting.

3) *Additional Items of Business*

To determine whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered at the meeting as a matter of urgency.

4) *Declarations of Interest*

To receive any declarations of interest from Members relating to any item on the agenda, in accordance with the provisions of the Code of Conduct and/or indicate if S106 of the Local Government Finance Act 1992 applies to them.

5) *Exclusion of the Public*

To determine during which items, if any, the public are to be excluded from the meeting.

6) *Public Question Time*

To consider questions, statements or petitions from Members of the Public.

PUBLIC ITEMS

| | |
|---|---------------|
| 7) Notice of Key Decisions and Private Meetings | 11 - 14 |
| To consider the Key Decisions to be taken for the period March to June 2018. | |
| 8) Resident Satisfaction Survey | Verbal Report |
| To provide an update on the results of the Resident Satisfaction Survey | |
| 9) State of the Local Economy | 15 - 30 |
| To consider an update report on the State of the Local Economy, and key Economic Development Support in the Burnley area. | |
| 10) Scrutiny Review Groups | |
| To receive an update on the work of any active Scrutiny Review Groups. | |
| 11) Work Programme 2018/19 | 31 - 32 |
| To consider a programme of work for the 2018/19 Municipal Year. | |

MEMBERSHIP OF COMMITTEE

| | |
|--|-----------------------------|
| Councillor Andrew Tatchell (Chair) | Councillor Marcus Johnstone |
| Councillor Margaret Brindle (Vice-Chair) | Councillor Anne Kelly |
| Councillor Gordon Birtwistle | Councillor Lubna Khan |
| Councillor Jean Cunningham | Councillor Sobia Malik |
| Councillor Beatrice Foster | Councillor Neil Mottershead |
| Councillor Roger Frost | Councillor Tony Martin |
| Councillor Joanne Greenwood | Councillor Paul Reynolds |
| Councillor Tony Harrison | Councillor Christine White |
| Councillor David Heginbotham | |

PUBLISHED

Friday, 9 March 2018

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SCRUTINY COMMITTEE

BURNLEY TOWN HALL

Thursday, 8th February, 2018 at 6.30 pm

PRESENT

MEMBERS

Councillors A Tatchell (Chair), M Brindle (Vice-Chair), G Birtwistle, J Cunningham, B Foster, T Harrison, M Johnstone, S Malik, N Mottershead, P Reynolds and C White

OFFICERS

| | |
|---------------|--|
| Lukman Patel | – Chief Operating Officer |
| Asad Mushtaq | – Head of Finance |
| David Donlan | – Accountancy Division Manager |
| Alison McEwan | – Democracy Officer |
| Rob Dobson | – Corporate Policy and Projects Manager |
| Jayne Enright | – Principal Environmental Health Officer - Food Safety |

41. Apologies

Apologies were received from Councillors Greenwood, Hegonbotham, Kelly and L Khan.

42. Minutes

The minutes of the meeting held on 29th November 2017 were approved as a correct record and signed by the Chair.

43. Exclusion of the Public

That the public be excluded from the meeting before discussion takes place on the items relating to Minute 57 since in view of the nature of the business to be transacted, if the public were present there would be a disclosure to them of exempt information within the meaning of Part VA of the Local Government Act 1972.

44. Notice of Key Decisions and Private Meetings

IT WAS RESOLVED

That the Notice of Key Decisions and Private Meetings be noted.

45. Strategic Plan 2018

IT WAS RESOLVED

That the updates to the Plan be noted.

46. Food (Official Controls) Delivery Plan

Members considered the report which set out the plans for future delivery of Food safety Services. This Plan is a requirement of the Food Standards Agency and sets out:

- An outline of the key services and work activity delivered
- The Council's statement on food safety and the links with corporate priorities and objectives
- A profile of the Borough including the political and managerial arrangements
- The demands on the service
- Summary of service activity in relation to premises inspection, complaints investigation, advice, sampling, infectious diseases, food safety incidents, liaison arrangements and promotional activities
- The resources deployed to meet these demands
- Quality assessment procedures and performance indicators

Key services and work activity delivered by the Food Safety Team include:-

- Carrying out routine, programmed inspections of 931 local food businesses
- Responding to Service requests including food complaints and hygiene of premises complaints
- Investigating notifications of infectious diseases and local outbreaks, which may be associated with food
- Promoting food safety and best practice by working closely with local businesses
- Working with the Food Standards Agency to run and maintain the Food Hygiene Rating Scheme

Members discussed the following:

- Why some food businesses hadn't displayed the Food Hygiene Safety Rating System score. Although participation in the scheme was mandatory, displaying the score wasn't. It could be found on the internet.
- Were food businesses reprimanded for low scores in the system? More resources were targeted at businesses scoring 2 or less, to help them improve their practises.

- What steps had been taken to prevent further outbreaks of infectious diseases? Food Safety team worked closely with businesses on food hygiene, infection control and monitoring to ensure the risk of outbreaks was minimised, and the chance of an outbreak spreading was reduced.

IT WAS RESOLVED THAT

The Scrutiny Committee recommends to Full Council to approve the Food (Official Controls) Delivery Plan 2017/18.

47. Health & Safety Delivery Plan

Members considered the report setting out the Health & Safety Intervention Plan which has been produced to outline the health and safety regulation duties undertaken by Burnley Borough Council's health and safety team.

The regulation of health and safety is split between local authority (LA) regulators and the Health and Safety Executive (HSE), the businesses we regulate as the LA are mostly in the service sector and include offices, shops, restaurants, care homes, hotels, tyre and exhaust fitters and warehouses. The HSE regulate health & safety in factories, hospitals, council run premises, schools, colleges, construction and agricultural premises.

IT WAS RESOLVED THAT

The Scrutiny Committee recommends to Full Council to approve the Health & Safety Intervention Plan 2017/18.

48. Revenue Budget Monitoring Q3

Members considered the report which outlined the Quarter 3 Revenue Budget position as at 31st December 2017, and the latest 2017/18 outturn position forecast at 31st March 2018 forecasting an underspend of £98k.

IT WAS RESOLVED THAT

The report was noted.

49. Capital Budget Monitoring Q3

Members received a report outlining the latest Capital Budget position as at 31st December 2017, and a revised Capital Budget of £11,417,995.

IT WAS RESOLVED

That the report be noted.

50. Revenue Budget 2018/19

Members considered a report which set out the proposed revenue budget for 2018/19. The report proposed a revenue budget of £15.089million, which equated to a Council Tax rise of 2.99%.

Members discussed the following:

- Following the Local Plan inspection was the cost of any revisions required included within the 2018/19 budget? A report had been taken to Executive in January 2018 which requested a virement from within existing resources of £30k to meet the modifications required by the Inspector. No further budget requirement had been identified.

IT WAS RESOLVED

That the Scrutiny Committee endorses the recommendation for the Executive to recommend the report for approval by Full Council.

51. Capital Budget 2018/19 and Capital Improvement Programme 2019-21

Members considered a report which set out the proposed capital budget for 2018/19, and the Capital Improvement Programme for 2018/19 – 2020/21. The report proposed a capital budget of £10,140,512million.

Members discussed the following:

- Ward Opportunities Funding no longer part of Capital Programme. This had been a much appreciated scheme by residents. The scheme had been significantly underspent year on year, and the Capital Programme was required to make savings.

IT WAS RESOLVED

That the Scrutiny Committee endorses the recommendation for the Executive to recommend the report for approval by Full Council.

52. Medium Term Financial Strategy 2019-22

Members considered a report which outlined the Council's Treasury Management Strategy for 2019/2020 – 2021/22. Additional information received showed the England average spending power increase (p143) had been increased to 1.9% with the announcement of £200million additional social care funding. This was compared to Burnley's reduction in spending power of 3.5%

IT WAS RESOLVED

That the report be noted.

53. Treasury Management Strategy and Prudential Borrowing

Members considered the Council's Treasury management Strategy for 2018/19.

IT WAS RRESOLVED

That the report be noted.

54. Scrutiny Review Groups

Rob Dobson updated Members on the progress of the Dementia Review Group. He outlined that the group had identified three areas for focus, and Officers would take these forward with partners, and hold a further meeting of the group in May or June.

Members discussed the following:

- Singing for the Brain Choir had been struggling to access funding. Were there any streams available? One of the requests had been for funding raised locally at the Memory Walk to be made available to support local groups. Rob Dobson would investigate how that funding was being allocated.

55. Work Programme 2017/18

Alison McEwan outlined the items on the Agenda to date for the March meeting, and asked Members to note the meeting date had changed to 19th March following a change in the date of the Executive meeting.

Work had also begun on the 2018/19 Work Programme, and an update would be brought to the March meeting.

56. Organisation Review

Members considered a report which outlined a revised structure as part of the Council's need to reshape itself to meet future challenges, in the context of reducing budgets.

IT WAS RESOLVED

That the report be noted.

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BURNLEY BOROUGH COUNCIL

NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS

This Notice contains:

- a) A list of Key Decisions to be taken by the Executive during the months March to June 2018, published on 19th February 2018.
- b) Details of dates of meetings of the Executive during the same period at which decisions may be taken in private or partly in private

A Key Decision is an Executive decision that is likely:

- (i) to result in the local authority incurring expenditure which is, or the making of savings which are significant, having regard to the local authority's budget for the service or function to which a decision relates. The Council has said that Capital or Revenue spending over £100,000 will be a Key Decision; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough;

A private meeting is a meeting or part of a meeting of the Executive during which the public must be excluded whenever:

- a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
- b) the Executive passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them; or
- c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.

Meetings of the Executive will be held on the following dates: 20th March, 23rd April, 5th June and 3rd July 2018. Meetings normally start at 6.30pm but times can change so please check the council website nearer the date of the meeting. This Notice will be further updated on the following dates: 21st March, 3rd May and 4th June 2018.

| Matter for decision | Purpose | Key Decision Yes or No | Anticipated date of decision | Public or Private report. If Private give reasons | List of Documents to be submitted including any background papers | Contact person & Executive Portfolio |
|--|--|------------------------|------------------------------|---|---|---|
| Curzon Street Procurement | To consider a report on Curzon Street Procurement | Yes | March 2018 | The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Report setting out the key issues | Kate Ingram, Head of Regeneration and Planning Policy Executive Member for Regeneration and Economic Development |
| Sale of Land at Westview Terrace/Thompson Street | To consider the Sale of Land at Westview Terrace/Thompson Street | Yes | March 2018 | The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Report setting out the key issues | Lukman Patel, Chief Operating Officer Executive Member for Resources and Performance Management |

| Matter for decision | Purpose | Key Decision Yes or No | Anticipated date of decision | Public or Private report. If Private give reasons | List of Documents to be submitted including any background papers | Contact person & Executive Portfolio |
|-------------------------------------|--|------------------------|------------------------------|---|---|---|
| NW Growth Corridor | To consider a report on NW Corridor Growth | Yes | April 2018 | The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Report setting out the key issues | Kate Ingram, Head of Regeneration and Planning Policy Executive Member for Regeneration and Economic Development |
| Burnley Town Centre BID Feasibility | To consider a report on BID | No | June 2018 | Public | Report setting out the key issues | Kate Ingram, Head of Regeneration and Planning Policy Executive Member for Regeneration and Economic Development |

A further Notice will be given 5 clear days before each meeting listed above if the meeting or part of the meeting is to be held in private. If you wish to make any representations about why any meeting or part of a meeting proposed to be held in private should be open to the public please send them to: Lukman Patel, Head of Governance, Law, Property & Regulation, Town Hall, Manchester Road, Burnley BB11 9SA.

E-mail: lpatel@burnley.gov.uk

Published: 19th February 2018

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REPORT TO ECONOMIC REGENERATION SCRUTINY COMMITTEE



| | |
|----------------------|---|
| DATE | 19th March 2018 |
| PORTFOLIO | Regeneration and Economic Development |
| REPORT AUTHOR | Ryan Gifford |
| TEL NO | Ext: 3145 |
| EMAIL | rgifford@burnley.gov.uk |

The State of the Local Economy

PURPOSE

1. To update members on the state of the local economy and key Economic Development support.

RECOMMENDATION

2. To consider the contents of this report

REASONS FOR RECOMMENDATION

To allow Members to discuss the current state of the local economy in Burnley.

SUMMARY OF KEY POINTS

3. A number of indicators are used below to indicate the state of the Burnley Economy. It is by no means a comprehensive picture and the delays in releasing statistical information sometimes means that it is difficult to establish an up to date figure.

4 Number of employees in Burnley

It is important to note that the data contained in this section is based on a survey of businesses by the ONS and is not an actual count of employment numbers.

According to the latest data there were 38,500 employees across all industrial sectors in Burnley in 2016. This is 1,000 employees more than the previous year (2015). Over a 7 year period, 2009-2016, total employment in Burnley has grown by 3,400 or 18.5%.

4.1 Sectors

The 4 biggest employment sectors within Burnley are Health (16.9% of total employment), Manufacturing (15.6%), Retail (12.4%) and Education (12.4%).

The percentage of people who work in the Manufacturing sector in Burnley as a percentage of overall employment in the town has been slowly decreasing over the last 7 years, from 18.6% of all employment in 2009 to 15.6% in 2016. Whilst numbers of jobs themselves have remained fairly steady, meaning employment in other sectors have been growing at a faster rate. This is positive as it means the Burnley workforce is diversifying and becoming less reliant on the success of one particular sector. At the same time, Burnley still retains a particular strength as a manufacturing town. Employment in manufacturing is still around one third higher than the North West where it accounts for 9.9% of total employment and a little more than that when compared to Great Britain; 8.1%.

4.2 Growth in employees

When compared with Lancashire overall, the neighbouring Greater Manchester area, the North West and Great Britain growth in numbers of employees in Burnley has been significant. As table 1 shows, total employees in Burnley grew by 18.5% in the 7 years to 2016, far more than its comparators.

| Change in Employee numbers | | |
|----------------------------|--|--|
| | Growth rate 2015-2016 1 year growth (%) Growth | Growth rate 2009-2016 7 year growth (%) Growth |
| Burnley | 2.7% | 18.5% |
| Lancashire LEP area | 1.6% | 4.0% |
| Gtr Manchester LEP | 3.5% | 8.7% |
| North West | 2.5% | 7.6% |
| Great Britain | 1.8% | 9.9% |

Table 1

Source: ONS, Business Register & Employment Survey 2016. Note: data is available from 2009

4.3 Private Sector Jobs

The private sector accounts for 81.1% of total employment in Burnley. In the most recent 12 month period 2015-2016, employment in the private sector in Burnley grew by 2.7%. This is a higher rate of private sector growth than Lancashire and Great Britain:

| Change in Employee numbers | | |
|----------------------------|--|--|
| | Growth rate 2015-2016 1 year growth (%) Growth | Growth rate 2009-2016 7 year growth (%) Growth |
| Burnley | 2.7% | 23.4% |
| Lancashire LEP area | 1.8% | 7.8% |
| Gtr Manchester LEP | 4.1% | 14.8% |
| North West | 2.9% | 12.4% |
| Great Britain | 2.2% | 14.6% |

5 Weekly Pay

According to the latest data average weekly resident based pay in Burnley (ie people who live in the borough but who may work elsewhere) was £435.60 in 2017.

Whilst average weekly workplace based pay (ie people who work in the borough but do not necessarily live in the borough) was £420.10.

That resident based pay is higher than workplace based pay means that Burnley residents benefit from commuting out of the borough to earn higher wages.

Both resident based pay and workplace based pay were lower than the Lancashire, North West and Great Britain average in 2017.

| | Resident pay | Workplace pay |
|----------------|--------------|---------------|
| Burnley | £435.60 | £420.10 |
| Lancashire LEP | £488.70 | £496.90 |
| North West | £514.50 | £514.00 |
| Great Britain | £552.70 | £552.30 |

Table 3

Source: ONS ASHE

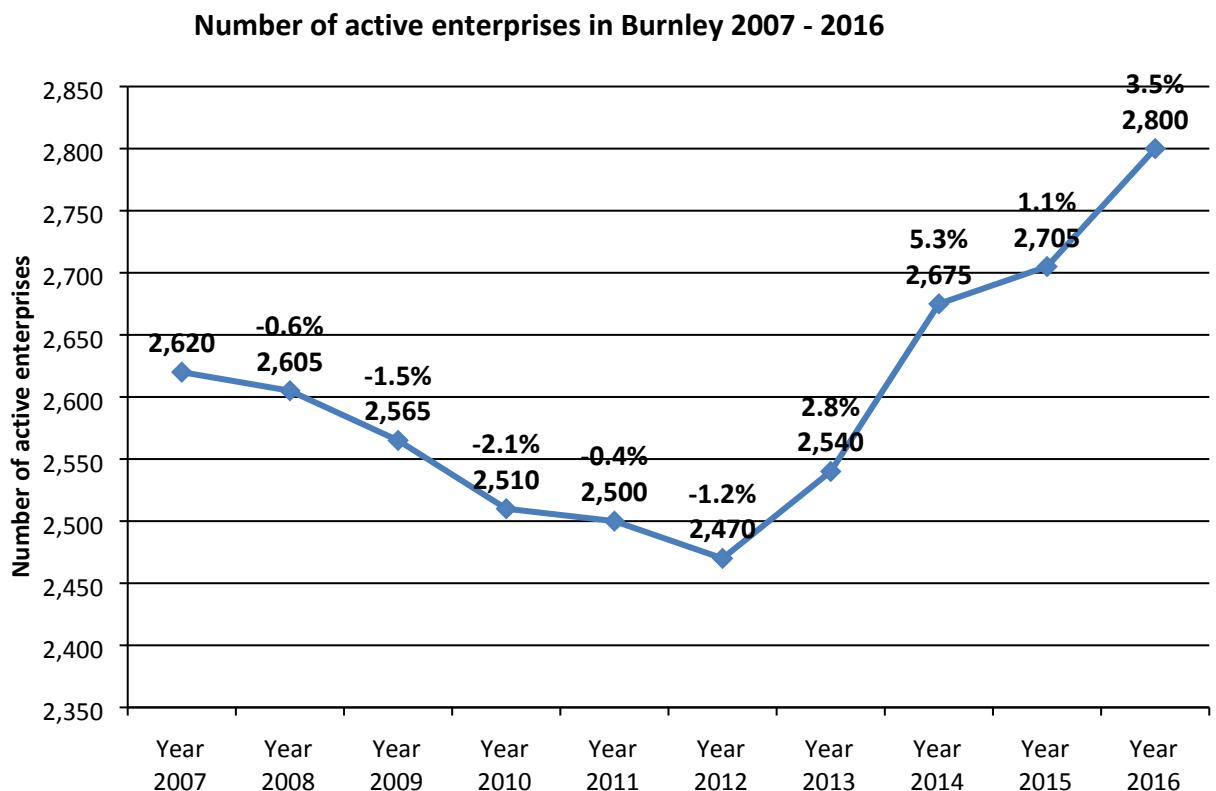
6 Number of businesses in Burnley

6.1 Active enterprises

According to the latest data (year 2016) there were 2,800 active business enterprises in Burnley. This is 95 more than the previous year and represents a 3.5% increase in the number of active business enterprises.

This is the fourth year in a row that the number of enterprises has increased, after a period of decline following the recession of 2008. There are now more active business enterprises in the town than there were 10 years ago in 2007.

Graph 1

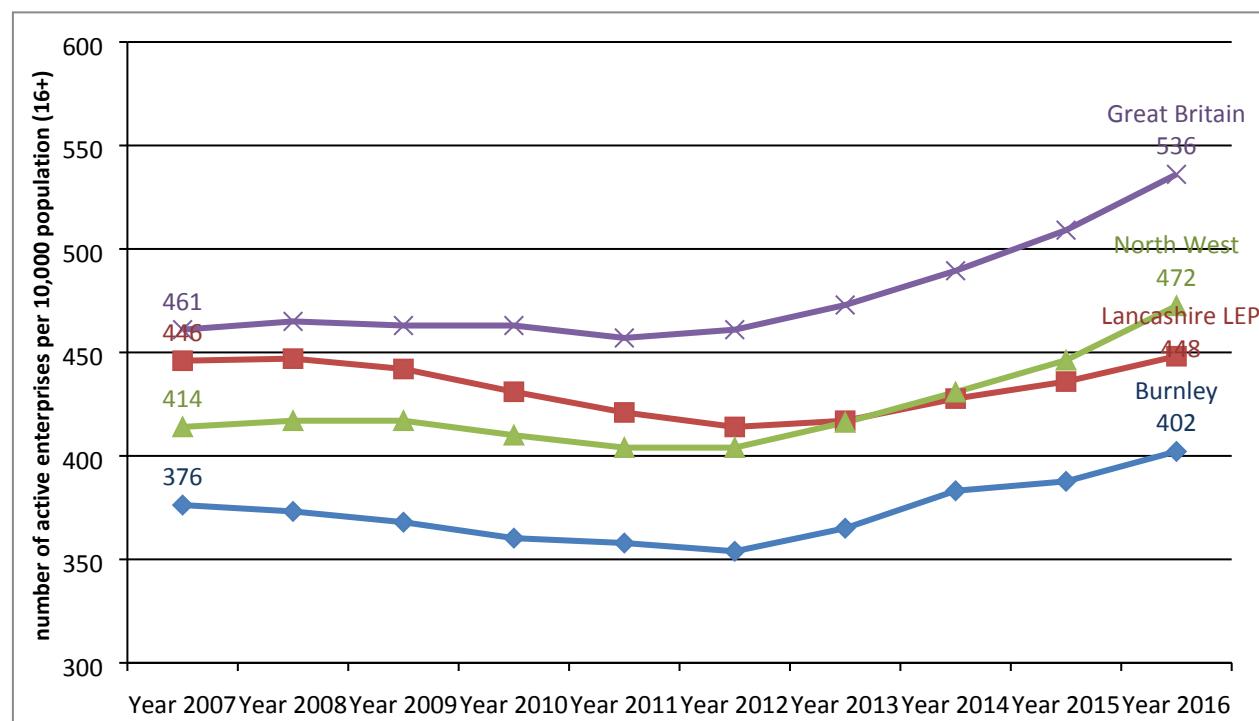


(Source: ONS Business Demography 2016)

6.2 Active Enterprises per 10,000 population

Comparing Burnley against other areas by measuring the number of active enterprises per 10,000 of the population age 16 plus. Graph 2 shows us that Burnley has fewer businesses per 10,000 head of the population aged 16+ than the county, region or country as a whole. However, the number of active enterprises in Burnley has been growing at a faster rate (13.4%) than Lancashire as a whole (10.5%) between 2012 and 2016. It is therefore important that Burnley continues promoting enterprise and working with businesses to sustain this growth.

Graph 2 - Number of active enterprises in Burnley, Lancashire, North West and Great Britain per 10,000 population aged 16+. 2004 - 2016

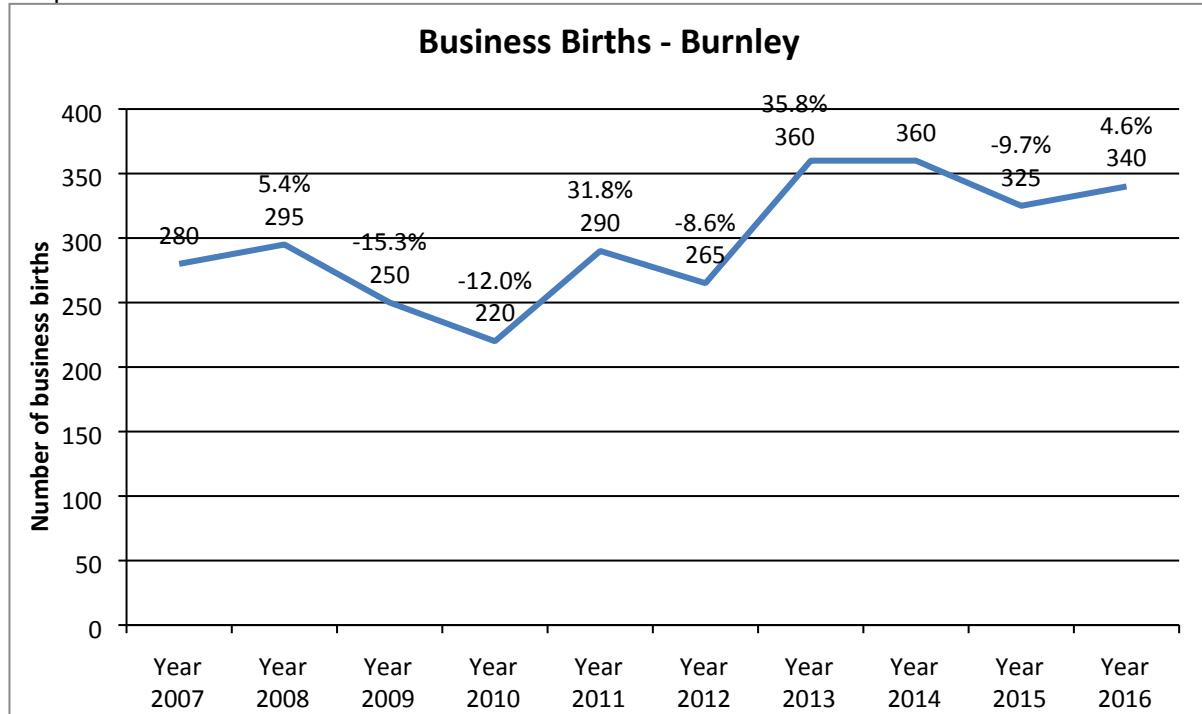


(Source: ONS Business Demography 2016)

6.3 Business Births

The number of new businesses created in 2016 (business births) was 340. As graph 3 shows, new business starts have been on an upwards trend in recent years.

Graph 3

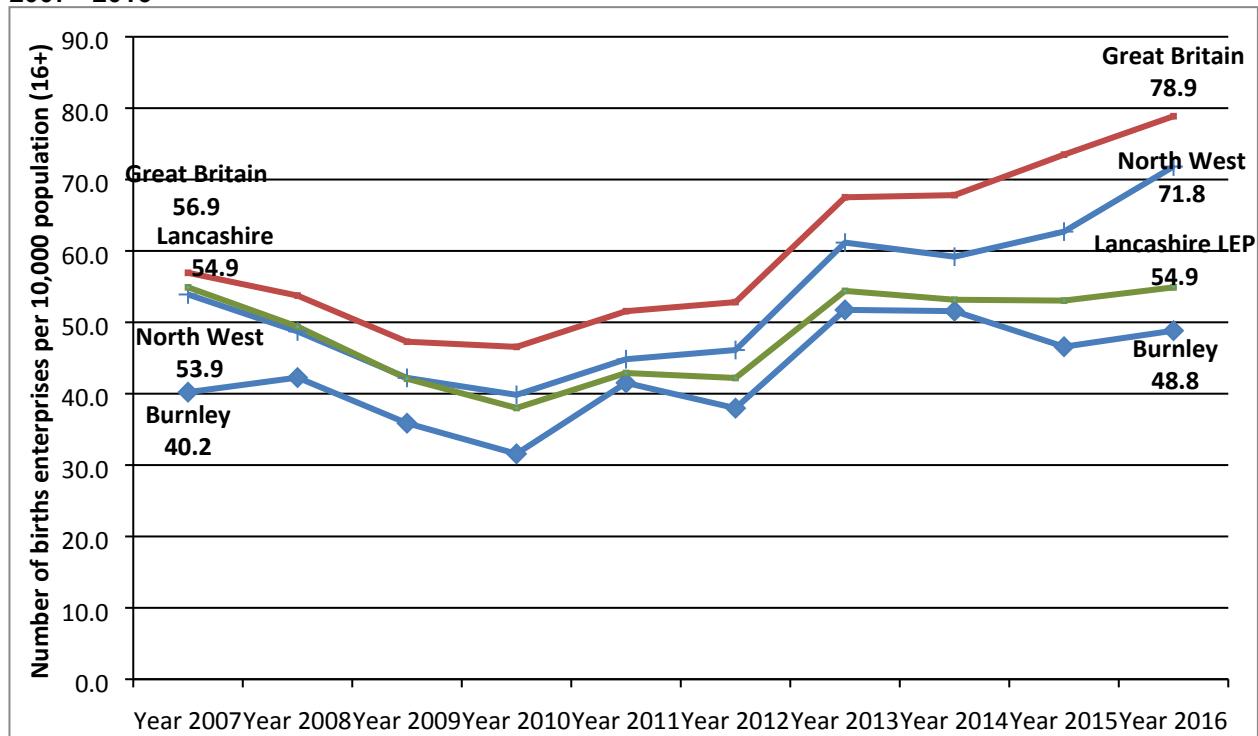


(Source: ONS Business Demography 2016)

6.4 Business births per 10,000 population

Comparing business births against other areas by measuring the number of business births per 10,000 of the population aged 16 plus. In Burnley, the North West and across Great Britain, the number of business births per 10,000 of the population aged 16+ have all now exceeded levels seen 10 years ago in 2007. The exception is Lancashire, which was at the same level in 2016 as it was in 2007. See graph 4

Graph 4 – Business births in Burnley, North West and Great Britain per 10,000 population age 16+. 2007 - 2016

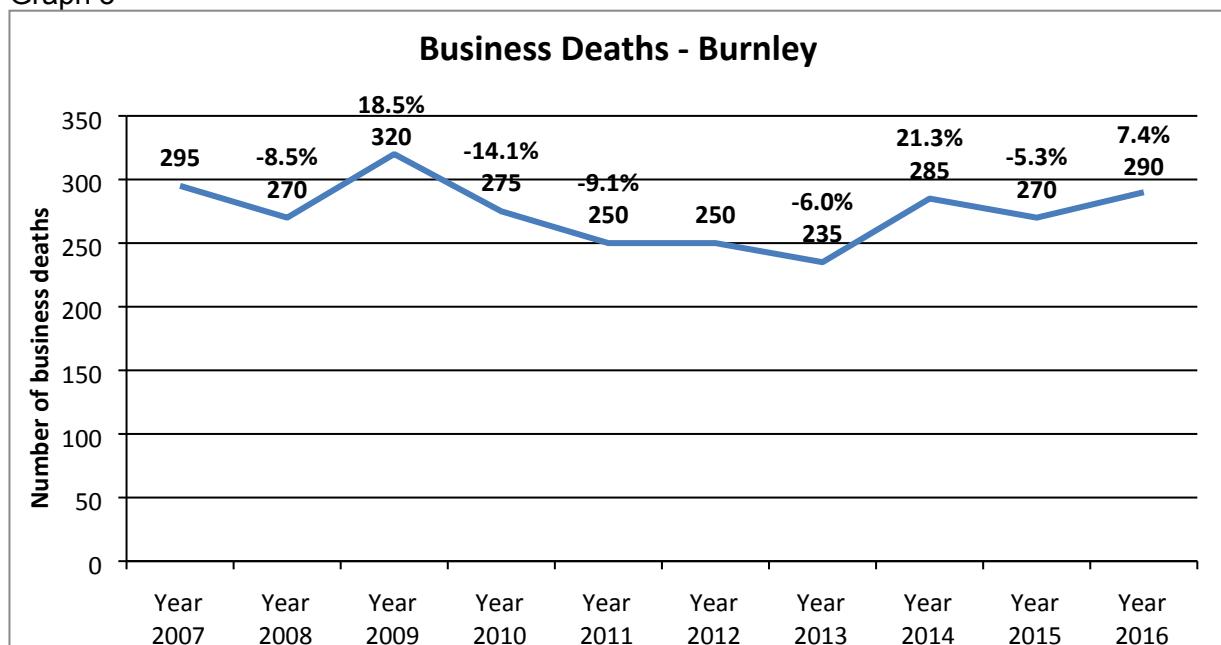


(Source: ONS Business Demography 2016)

6.5 Business Deaths

In 2016 there were 290 business failures or 'deaths' in Burnley. This was 20 more than the previous year. The figure for 2016 is 30 less than in 2009 when the number peaked at 320.

Graph 5



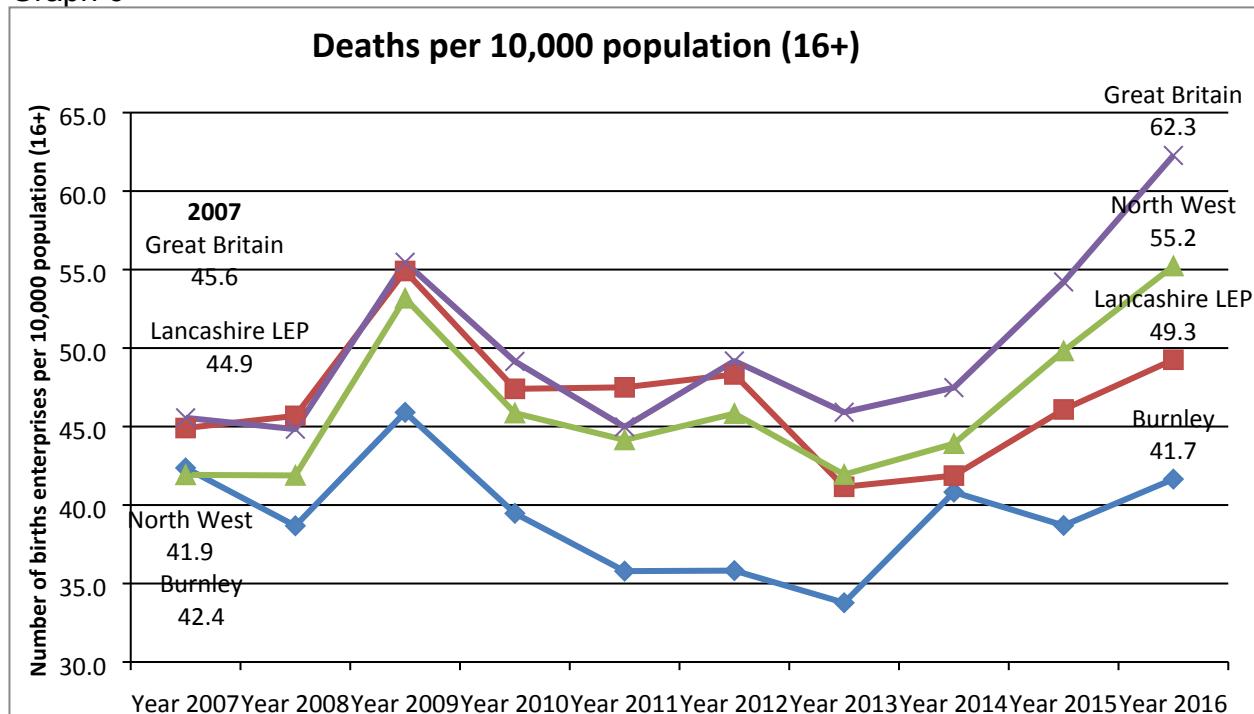
(Source: ONS Business Demography 2016)

6.6

Business Deaths per 10,000 population

Comparing Burnley against other areas by looking at the number of business deaths per 10,000 population (age 16+). Graph 6 shows that business failures have been on the increase in all areas but in Burnley there are fewer business failures overall.

Graph 6



(Source: ONS Business Demography 2016)

Employment

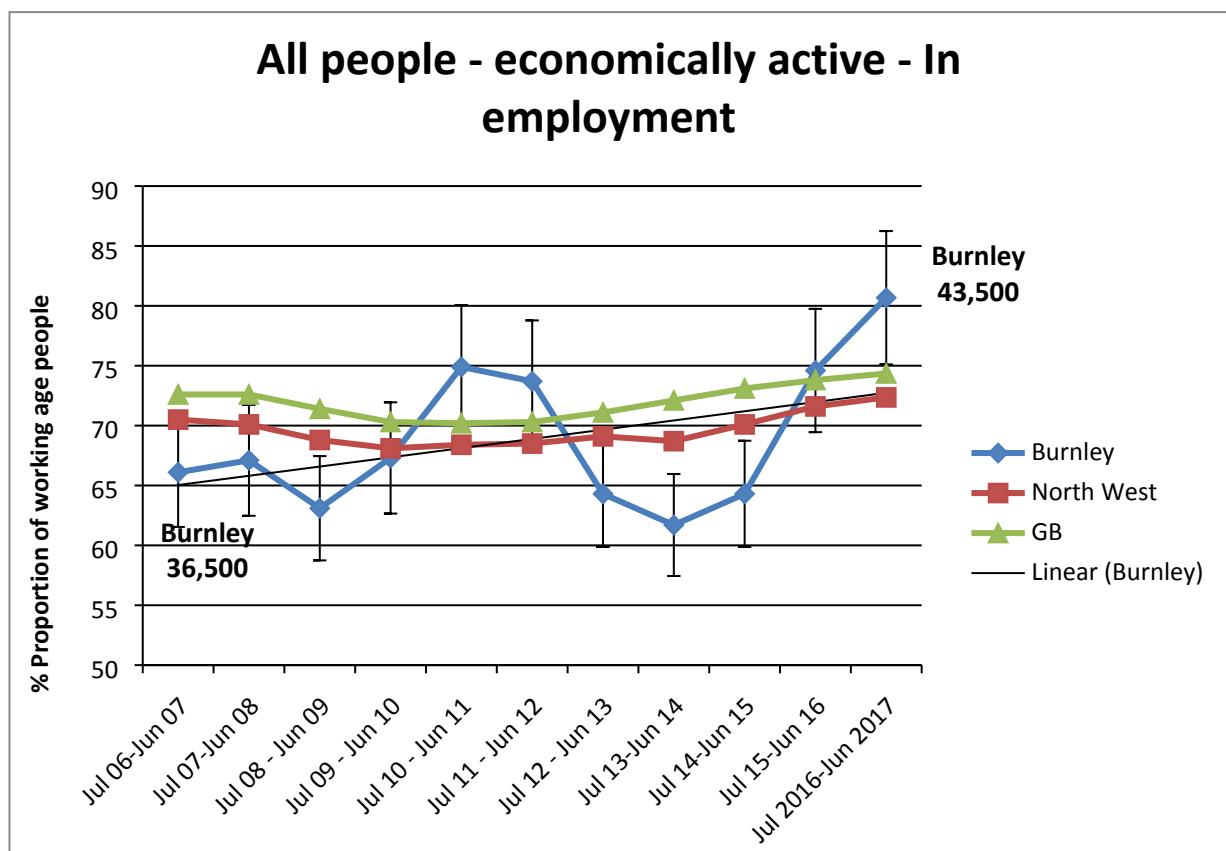
This data is survey based. Therefore the smaller the geographic area, the smaller the sample size; the less accurate and reliable the data is likely to be. This data should be treated with a large degree of caution.

7.1 All people economically active in employment

For the period July 2016-June 2017 the number of economically active people in Burnley, in employment was 43,500 or 80.7% of the working age population.

This is higher than the previous corresponding 12 month period, July 2015-June 2016, when the number of economically active people in employment was 40,200 or 74.5% of the working age population. This is higher than the North West or Great Britain. This is also the highest rate of employment since this particular dataset began in 2004.

As a reminder:- the data at Burnley level should be treated with caution, although these are official statistics they are not a reliable measure of employment at the local level due to the high margin of error in the figures. The black vertical lines on Burnley's time series represent the margins of error in the data of 6.9%. This means that the figures could be plus or minus 6.9% of the given figure. Even so it is positive to note that even at their lowest potential value, employment in Burnley appears to remain high compared with the regional and national average. See Graph 7.



Graph 7: Source: Nomis, Local Authority Profile. ONS annual population survey
Note: numbers are for those aged 16 and over, % are for those of aged 16-64

8 Support for businesses

8.1 Business Growth Programme

The Council's Business Growth Programme has now been in operation for 5 years. It was established in January 2013 to complement existing support programmes at that time and designed to be flexible to enable the Council to respond promptly to business growth opportunities and not to be tied up with over complicated criterion/timescales. As time has progressed the programme has evolved to reflect changes/business requirements and demands.

Support for our businesses now comes in a number of different strands:-

- Grants - supporting capital expenditure, (grants are limited with a focus now on directing businesses to the loan option of support)
- Specialist Business Advice – bespoke consultancy support tailored to meet individual company needs.
- Discretionary Business Rate Relief – this strand has proven extremely beneficial to some companies and has provided a better value for money option than a grant in some cases.
- Business Loans
- Support for town centre businesses bringing vacant premises back into use.
- Start-up support - for those start-ups failing to meet the criteria for BOOST Lancashire

the number of businesses benefiting from each strand is set out in the table below:

| Support Provision | No of Companies |
|------------------------------|------------------------|
| Grants | 25 |
| Specialist Business Advice | 16 |
| Discretionary Rate Relief | 26 |
| Business Loans Agreed | 1 |
| Support for Town Centres | 10 |
| Start-Up & Mentoring Support | 16 |

Since its inception in 2013, the Business Growth Programme has far exceeded the targets set.

Outcomes

| Target (3year original figures) | Outcomes To Date (2013 –Dec 2017) |
|--|--|
| 75 Businesses Support | 100 |
| 250 Jobs Created | 1,429 |
| 75 Jobs Safeguarded | 183.5 |
| 4 Inward Investment Projects | 25 |
| 10 Relocation/business growth projects | 28 |
| £5m Private Sector Investment Levered | £97,286,517 |

8.3 BOOST Lancashire

Boost Business Lancashire is the Lancashire Business Growth Hub led by the Lancashire LEP. It consists of five main strands:-

- Growth Support Programme – Targeted at supporting high growth businesses and those with growth aspirations, less than 3 years old.
- Growth Mentoring Programme – for established businesses with growth aspirations
- Growth Vouchers – small business grants to assist with growth related projects
- Information, Diagnostic and Brokerage – 3 hours of funded support with a trained business advisor
- The Business Gateway –The Freephone number where an initial advisor will diagnose businesses and match them to the most appropriate support in the county

From April 2017 to December 2017, BOOST Lancashire has given growth support/mentoring to 38 existing Burnley based businesses, this support has helped create 22 new jobs.

8.4 Support for Business

The Business Support Team are currently working with 54 companies looking to relocate to the area or expand within. Of the 55, 22 are Inward Investment enquiries with the remainder being from existing Burnley companies.

The final phase of development at Innovation Drive is due to be underway shortly, this will see an additional 80,000 sq ft of manufacturing space brought forward. This follows on from the first phase of development completed in 2014, which saw 92,000 Sq Ft of new and refurbished advanced manufacturing space constructed.

Financial Accountants K&M Accountants have successfully relocated within the Town Centre, the relocation has seen K&M move into modern offices located within the Weavers Triangle, this relocation has seen over 30 jobs retained in the Town Centre.

Holker IT have relocated from outside of the borough and acquired new office premises along Accrington Rd. The company, established 8 years ago provide IT Support services to a wide range of businesses and currently employ 16 people. Due to their continued growth Holker have been successful applicants to the Lancashire Rosebud Fund.

Support for digital sector businesses - The business support team have continued to provide support to the digital sector within the town. A number of small networking events have been arranged over the past 12 months for digital sector businesses within the town to meet and engage with one another. The team have recently met with trade organisation Digital Lancashire to support activities for the sector.

8.5 Burnley Business Week

Burnley Business Week was held again on the 9th to 13th October 2017. This was the 6th year that the council has organised Business Week and the week was another great

success. The week contained a programme of 22 events and over 400 individuals attended. The week aims to provide something for every type and size of business and included events held in partnership with Burnley Market and business support partners in the town including the University of Central Lancashire.

Following one of the sessions on R&D Tax Credits. The team have subsequently been informed that, following attendance at the session, one local business has received £80,000 back from HMRC in tax credits which they will be using to employ a new member of staff as well as some new equipment. This year's Business Week event will take place between 14th – 19th May.

8.6 Workshops for new-start enterprises

Between October 2017 and March 2018 the council has been running a series of workshops to support individuals thinking of starting or who have recently started new businesses. The programme, called Passport to Business Success has been run in partnership with Pendle Council, with workshops alternating between Burnley and Nelson. The programme is set to conclude at the end of March.

8.7 Burnley Business & Innovation Awards

The Burnley Business & Innovation Awards were held on Thursday 29th June 2017 at a glittering ceremony held at Towneley Hall. The evening was hosted by Simon Brierley, managing director of local radio station 2BR, with a variety of entertainment throughout the evening. There were 13 awards in total with Birchall Food Service being named Business of the Year and VEKA being named Employer of the Year.

9 Vision Park

Burnley Vision Park is a new business development within Burnley's Knowledge Quarter, adjacent to Burnley education campus.

The purpose of the development was to create high quality industrial premises suitable for start-up enterprises or for growing knowledge based enterprises, who would find benefit in the proximity to the college and university campus. The size of units built, between 800 and 5,000 square feet are considered to be in short supply within the borough due to high demand for these size of units.

Vision Park benefited from a grant contribution of £1.7million from the Lancashire Enterprise Partnership, towards the cost of site infrastructure works.

The Council took ownership of Phase 1 of the Burnley Vision Park development in January this year. The official opening was held on 31st January with key partners, Burnley Bondholders and businesses.

To date 4 Leases have been agreed to:

- Bates Box Power Ltd – Manufacture of portable power supply units for the media sector
- Production Print Ltd – A provider of Commercial Printing equipment to the commercial B2B sector
- FloControl Ltd – A provider of large scale water control systems to the construction industry

And 2 sales have been agreed to:

- ProTool Precision Engineering - Aerospace sector
- Blackburn Distributions Ltd – Manufacture and distribution of health food supplements



Image: Burnley Vision Park



Image: Burnley Vision Park

10 Town Centre Management and Support

10.1 Support for town centre businesses – Burnley & Padiham

Five businesses have received financial support which resulted in 4 empty shop premises being brought back into use and 1 shop front improvement. As a result of the support the businesses have invested over £713,000 and will be creating 26.5 new jobs

New businesses to open in the last 12 months have included a coffee shop, a vegan & vegetarian café, a crafts café, an arts and crafts shop, hair salons including one for African Caribbean hair, and a makeup bar.

10.2 Business Improvement District – Burnley town centre

A Business Improvement District is a defined area (for example within a town centre) in which a levy is charged on all business rate payers in addition to the business rates bill. This levy is used to develop projects or pay for additional services which will benefit businesses in the defined area.

Business Improvement Districts are business led partnerships which are created through a ballot process.

Burnley Council has been successful in being granted a loan from DCLG to support the costs of developing a town centre Business Improvement District (BID). A Consultant experienced in developing and delivering BIDs has been appointed to carry out the first stage of the process – a feasibility study. This will identify the possible boundary of a BID, whether there is an appetite for a BID amongst town centre businesses, what potential income the BID could have, and what this could be used to deliver.

10.3 Burnley Town Centre Events and Activities

The Burnley Town Centre Manager and the Town Centre Partnership have held a number of events over the year including:

- a teenage market; (March 2017) which provided a free platform for young entrepreneurs and performers
- the second annual Burnley Literary Festival; (6th to 9th October) a programme of 51 events over 4 days
- Christmas Lights Festival; (18th and 19th November 2017) which included an Ice Sculpture trail, an evening Light Parade, public performances and the lights switch on itself.

As a result of the events; increased town centre footfall was reported, town centre retailers reported increases in takings during events (especially with the teenage market) and extensive positive feedback from retailers and the public was received.

10.4 Padiham Town Centre Events and Activities

In Padiham the Town Centre manager has worked with local organisations and businesses to arrange events including:

- Painting Padiham (May 2017) an open-air painting event capturing Padiham and its people over the course of one day.

- Padiham on Parade (June 2017). 1940s themed weekend with a range of entertainment including singers and dancers.

The events attracted over six thousand visitors to Padiham and showcased the town as a vibrant shopping and visitor destination.

In addition nine Lamppost Banners have been installed on Burnley Road bearing aspects of Padiham branding, town centre website and events.

11 Business News

11.1 Red Rose Awards finalists

The Lancashire Red Rose Awards are due to take place on Thursday 8th March 2018 at the Winter Gardens, Blackpool. 18 Burnley business have been shortlisted as finalists, some in multiple category's. In total almost 1 in 5 of the 150 category finalists are Burnley businesses. This is a remarkable achievement and follows a similar high number of finalists from Burnley in last years awards.

11.2 Futaba Tenneco – JLQR Award

Futaba UK Ltd have recently been awarded the Jaguar Land Rover Q Award. The company, who employ 340 people, are Tier 1 suppliers to both Jaguar Land Rover (JLR) and Toyota motor cars producing components which sit under the skin of the vehicle. The recent award from Jaguar Land Rover gives the company trusted partner status and allows Futaba UK a more streamlined approach in bidding for future work within the JLR Group.

11.3 Batch Gin named Britain's favourite Gin

Following a record year of sales Burnley Gin distillery Batch Brew were named as 'Britain's Favourite Gin' in January of this year. The accolade is the result of a survey of 25,000 gin drinkers between January and December 2017. Batch Premium Gin beat off competition from 200 other craft gins from six continents. Batch Brew began life as a new-start enterprise in a residential basement in Burnley and has since grown into 1,500sq ft commercial warehouse and distillery. Burnley Council has supported the firm from its inception, including with grant and marketing support and has developed a good relationship with the firm.

FINANCIAL IMPLICATIONS AND BUDGET PROVISION

12 None.

POLICY IMPLICATIONS

13 None.

DETAILS OF CONSULTATION

14 Head of Regeneration & Planning Policy – Kate Ingram
Executive Member for Regeneration and Economic Development - Councillor Sue

Graham

BACKGROUND PAPERS

15 None.

FURTHER INFORMATION

PLEASE CONTACT:

ALSO:

Agenda Item 11

Scrutiny Work Programme 2018/19

| | |
|---|---|
| 27 th June | Notice of Key Decisions and Private Meetings Outturn budget reports 2017/18 Treasury Management 2017/18 Year-end performance report 2017/18 Leisure Trust Annual Report Review Groups Work Programme |
| 17 th September | Notice of Key Decisions and Private Meetings Report/presentation from Liberata Revenue Budget Monitoring Q1 Capital Budget Monitoring - Q1 MTFS/Budget Setting Process 2019/20 Review Groups Work Programme |
| *Monday 10 th December* Budget Scrutiny Panel | NKDPM Revenue Budget Monitoring Q2 Capital Budget Monitoring - Q2 Fees & Charges Additional Budget Reports? Food Delivery Plan Health & Safety Delivery Plan Half Year performance report Community Safety Annual Report Review Groups Work Programme |
| 7 th February 2018 Budget Scrutiny Panel | NKDPM Revenue Budget Monitoring Q3 Capital Budget Monitoring - Q3 Budget Reports Draft Strategic Plan Review Groups Work Plan |
| 13 th March 2018 | Notice of Key Decisions and Private Meetings State of the Local Economy (reduced to annual reporting) Resident Satisfaction Survey Review Groups Work Plan 2019/20 |

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